

HAVANT BOROUGH COUNCIL  
PUBLIC SERVICE PLAZA  
CIVIC CENTRE ROAD  
HAVANT  
HAMPSHIRE P09 2AX

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**Havant**  
BOROUGH COUNCIL

Cleaner, Safer,  
More Prosperous

## CABINET AGENDA

**Membership:** Councillor Cheshire (Chairman)

Councillors Wilson, Briggs, Guest, Bains and Turner

**Meeting:** Cabinet

**Date:** Wednesday 8 June 2016

**Time:** 2.00 pm

**Venue:** Hollybank Room, Public Service Plaza, Civic Centre Road,  
Havant, Hants PO9 2AX

The business to be transacted is set out below:

Nick Leach  
Monitoring Officer

31 May 2016

Contact Officer: Penny Milne 02392446234  
Email: [penny.milne@havant.gov.uk](mailto:penny.milne@havant.gov.uk)

### PART 1 (Items open for public attendance)

Page

**1 Apologies for Absence**

**2 Minutes**

1 - 2

To confirm the minutes of the last meeting held on 16 March 2016.

**3 Matters Arising**

To consider any matters arising from the minutes of the last meeting.

**4 Declarations of Interests**

To receive and record any declarations of interest.

<b>5</b>	<b>Chairman's Report</b>	
<b>6</b>	<b>Cabinet Lead Delegated Decisions, Minutes from Meetings etc.</b>	<b>3 - 12</b>

To note the following minutes and decisions taken under the scheme of delegations to Cabinet Leads:

- (1) Minutes of the Portchester Crematorium Joint Committee held on 14 March 2016; and
- (2) Delegated decision – Spending of S106 funds collected for a specific purpose (under planning application APP/12/00966)

**7 Recommendations from the Scrutiny Board**

To consider the following reports and recommendations from the Scrutiny Board:

<b>7a</b>	<b>Review of the Development Management Committee</b>	<b>13 - 38</b>
<b>7b</b>	<b>Review of Closed Circuit Television System</b>	<b>39 - 56</b>
<b>8</b>	<b>Review of Outside Bodies</b>	<b>57 - 126</b>

**PART 2 (Confidential items - closed to the public)**

None.

## **GENERAL INFORMATION**

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### **Internet**

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### **Public Attendance and Participation**

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DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

### **No Smoking Policy**

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# Havant

## BOROUGH COUNCIL

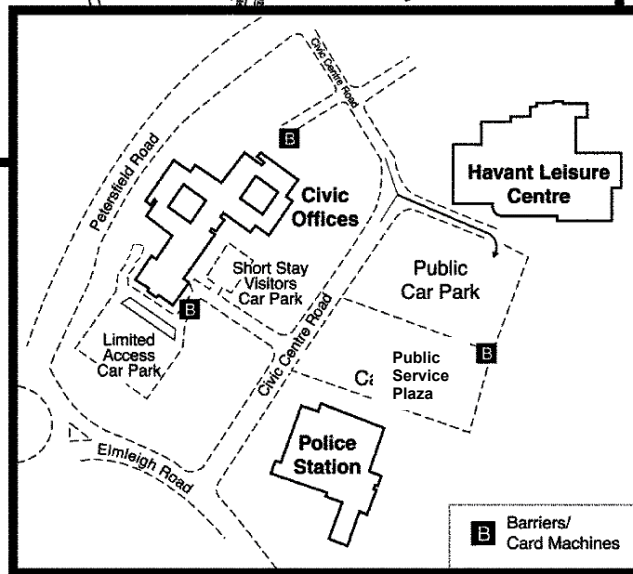
### PROTOCOL AT MEETINGS – RULES OF DEBATE

#### Rules of Debate

- Councillors must always address each other as “Councillor ...” and must always address the meeting through the Chairman;
- A motion must relate to the business included on the agenda or accepted by the meeting as urgent business
- A motion must be proposed and seconded before it is debated until it is either accepted or rejected by a vote;
- An amendment can be proposed to the original motion and this must be seconded before it is debated;
- An amendment cannot be considered if it is inconsistent with an amendment previously adopted or repeats an amendment previously rejected;
- The mover of an original motion may, with the consent of the mover of an amendment, incorporate an amendment into the motion;
- Only one amendment may be moved at a time. No further amendments can be moved until the previous amendment has been dealt with;
- Each amendment must be voted on separately;
- If an amendment is carried, the amended motion becomes the substantive motion to which further amendments may be moved;
- If an amendment is lost, other amendments may be moved to the original motion.
- The mover may withdraw an amendment at any time
- After an amendment has been carried, the Chairman will read out the amended (substantive) motion, before accepting any further amendment, or if there are none, put it to the vote.

#### Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Chairman;
- Councillors may not vote unless they are present for the full duration of the item;
- Where there is an equality of votes, the Chairman may exercise a second (casting) vote;
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes



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